**Action Plan**

**Goal 1:** To ensure the whole school is aware of the aims of the Green Schools Programme and raise awareness of the water programme, also we should encourage whole school participation.

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| **Action** | **Person/Group Responsible** | **Time Frame** | **Date Achieved** |
| Establish the Green Schools Committee | Ms Quinn | September 2013 | September 2013 |
| Assign Green Schools Monitors to maintain monitoring of Litter and Waste and Energy. | Ms Quinn | September/October 2013 | Sept - ongoing |
| Send out letters to parents to remind pupils to reduce lunch waste and reuse lunch packaging. | Ms Quinn | October 2013 | End of September 2013 |
| Put a recycling paper box in the library | Green Schools Committee | October 2013 | October 2013 |
| Remind all teachers to put a scrap-box in classroom for paper so it can be reused | Ms Quinn | October 2013 | October 2013 |
| Display posters around school to remind pupils to recycle and save energy by switching off lights. All teachers will also display posters in their classroom and will label bins to remind pupils to recycle. | Green Schools Committee  All class teachers | October 2013 | October 2013 |
| Have a clean-up in school to encourage students to cut down on litter and waste. Have “Litter Pickers” each lunchtime to clean up around school. | All Classes | November 2013  Ongoing | Started in December. Ongoing clean up in school. Litter pickers monitor daily at breaktime/lunchtimes. |
| Start a “Go Slow on the H20” campaign displaying posters around the school corridors, in the staffroom and classrooms to remind everyone to turn off taps. | Green Schools Committee | October 2013 | October 2013 |
| Send out a “Water Awareness” questionnaire to all pupils to assess pupils knowledge of water conservation | All pupils | November 2013 | November 2013 |
| “Water Flush Survey” – pupils recorded everytime they go to the toilet to record how much water is used. | All pupils | December 2013 | December 2013 |
| Read water meter daily | Green Schools Committee | Ongoing | Peter – caretaker reads regularly. |
| Send out a Water Survey home with all pupils so that we can compare the amount of water pupils use at home and at school. Data will be collected and displayed on Green Schools Board. | Green Schools Committee | November 2013 | December 2013 |
| Form a “Water Squad” (with  volunteers  from each class – not  committee  members) to ensure  “turn it off” campaign is being fully implemented –  Classes to be checked daily. | All classes | Ongoing | Ongoing |
| Plugs to be placed in all classrooms to reduce water consumption and running taps. | Peter – the caretaker | January 2014 | January 2013 |
| Art Competition in school. All pupils to create a poster demonstrating how to save water. Homework vouchers awarded to the two best posters. | All Classes | Part of Water week – January 2014  27th – 31st | January 2014 |
| Create Water posters and classroom displays as part of a Water Awareness week in the school. Link with curriculum work in all subject areas. Pupils can wear blue for the Water Day, on Friday of this week. All classes encouraged to conduct water experiments, learn about the water cycle and complete water themed artwork. | All classes | January 2014  27th – 31st | January 2014 |
| All pupils to complete a water pledge | All Classes | Water Week January 2014 | January 2014 |
| Hold a water quiz to  find out levels of awareness | All class teachers | February 2014 |  |
| Carry out leak tests in toilets to check for leaks using food colouring | Green Schools Committee | January 2014 | January 2014 |
| Write Water Saving tips to be displayed on Green Schools Notice Board and also in school newsletter | 4th Class | December 2013 | December 2013 |
| Hang pictures from Water week around the school to demonstrate results of experiments | Green Schools Committee | February 2014 |  |
| Research water local plants to be displayed on Green Schools Board | 5th and 6th classes | February 2013 |  |
| Fill in and submit application form for Green Schools Water Flag | Miss Quinn | March 2013 |  |